

**Eastern Michigan University**  
**Construction Management Program**  
**Cooperative Education Alternative Option**  
**Waive Co-op Possibility**  
**(No tuition, but 0 credits toward degree)**

Alternative Procedure for CO-OP – for CM students with construction experience of at least 600 hours  
(If you follow this procedure, you will **NOT** receive three credits toward your degree and you will **NOT** receive “Learning Beyond the Classroom” credit)

- **Employer Letter:**

Provide documentation (letter) from construction related employer to include:

- Job position title
- Dates of employment
- Job duties described briefly
- Signed by company official
- Must be on company letterhead
- Send to:

Dr. James J. Stein  
Construction Management Program  
206 Roosevelt, Ypsilanti, MI 48197  
Or email to [jstein@emich.edu](mailto:jstein@emich.edu)  
Tel: 734.487.1940 Fax: 734.487.7078

Optional: Employer may comment (in the letter) about the student’s experience and performance regarding the co-op.

- **Student Essay**

- Student must write a 750 words essay about their work experience addressing each of the questions below. Be sure to exhibit good writing style, spelling and grammar.  
(also submit to Jim Stein)

1. Describe at least two construction related experiences you have been involved with. What was your role? Describe challenges and how they were met.
2. What was/is the most rewarding and/or discouraging aspect of your work experience?
3. Describe coursework in your academic major that you found helpful in your work experience?
4. Describe strengths & weaknesses of the EMU CM program and any suggestions you may have.